

WEST ROUGE JUNIOR PUBLIC SCHOOL

Oct 12, 2017

SCHOOL ADVISORY COUNCIL MINUTES

Attendees

Monique Ziezold, Nic Ruscillo, Tesha Gibbon, Megan Thompson, Sue Shkolnik, Anita Klubal, Vanessa Martin, Darcie James Maxwell, Tiago Do Couto, Nathaniel Aguda, Ted Vine, Carol Foote, Kim Stewart-Strong, Jacqueline Abel, Rebecca Forsey

The meeting was called to order at: 7:13pm survey

Welcome and introductions

Previous Minutes –

- a. Previous minutes were agreed as an accurate record of the last meeting
Motion: Monique Ziezold
Second: Anita Klubal
Motion Passed unanimously

Principal Report

School Improvement Plan (SIP) will focus on three pillars

Mental Health / Growth Mindset – carrying on with Minds Up program

Literacy / Numeracy – math growth mindset

Equity – ensuring we are demographic-neutral

Budget breakdown to be shared at November meeting however due to increase in student numbers, budget has been set at \$52,000.

Technology – Mr. Vine was able to acquire 20 newer computers and monitors to have a new computer lab in the Library. Currently waiting for desks and re-imaging.

West Rouge will be planting 150 red and white tulip bulbs which will be planted by volunteer classes to honour Canada's 150th.

Parent Reaching Out Grant (PROG) was successful – West Rouge has \$1000 to use towards the New to West Rouge packages.

Pre-approval (by last year's council) for Lego Club purchases was given since the deadline to register and obtain this year's Lego board and pieces for the 2017 Hydro Dynamics Challenge was before Sept 30th (estimated at only \$500-\$600).

Request for funds for this school year:

- Scientists in the School (2 per classroom @ 13 classrooms) 26 x \$200 = \$5200
- Teacher expense account (18 teachers) 18 x \$150 = \$2700 (November discussion re whether to continue to request receipts or not)
- Prologue for Drama Presentation - \$1000
- Busses (one per class) 13 x \$240 (TDSB) / \$350 (outside) \$4400 requested
- TOTAL FUNDS REQUESTED \$13,300

Motioned: Kim Stewart- Strong

Seconded: Vanessa Martin

Motion Passed unanimously.

New Motions:

Hatch Canada offers computer coding with two school options:

Afterschool (\$21.25 per student/class) or Lunchtime (\$16.25 per student/class) with courses running between 8-12 weeks at one session per week.

This is only available for Grades 3-6.

An email survey should be sent to parents to gauge interest.

Questions that require answering before pursuing further:

- Does the program involve bringing in their technology or does the school need to provide this
- If the latter, is there a minimum OS requirement
- Does this require stable Wi-Fi

The Sewing Studio – Roland Acheampong – co founder of Denise Wild's The Sewing Studio present two sewing programs for West Rouge.

The Sewing Studio is the largest sewing school in North America.

There are two types of programs which involves kids from JK to grade 6. The organization brings in their own sewing machines and at the end of either session, each student has a completed project (tailored to their age group). One program costs \$15/student or for both, \$25.

1. The Confidence builder – each student sews a hands on project that allows them to tap into mindfulness, creativity and personality.(Kindies – sewing and decorating a pocket pouch; Grades 1-3 – sew your own super hero mask; Grades 4-6 – sew your own #thisism bag)
2. The Community program – Every project sewn by students (except kindies who get to keep their craft) will be given to children in need – either local or abroad. School's choice.

Further discussion will take place at the November meeting to decide on either or both programs.

Co-Chair Report

- a. Spirit wear orders have been submitted and may tentatively be available as early as Oct 20th.
- b. Artisan Sale is coming up on Oct 26th – Flyers have been printed up.

Thanks to Scott Christie who donated signage for this event.

The Gym will be shut down from 2pm-4pm for set up.

Treasurer's Report (refer to Treasurer's handout)

- a. All funds raised in the previous year were spent – as is appropriate.
- b. All cheques for pizza day or other SAC events must include Council i.e. **West Rouge Junior PS Council**
- c. Funds that have been reserved for the upcoming year are as follows:
 - WeCo requesting \$1000 for Earth Week in April to celebrate our 6th year of being a Platinum Eco school

Motion: Anita Klubal

Seconded: Ms. Shkolnik

Motion Passed unanimously

Health and Safety Report

- a. Lice Check took place during the first week of school – there were a handful of cases.
- b. Volunteers are always needed and it only takes 20 minute in the morning – volunteers can sign up from the main school page on the website to get involved.
- c. Fall Walk to School Day– 166 kids in total participated in total. Ms. Key's class had the highest participation and will receive the golden sneaker award next assembly. Ms Gordon's class came in 2nd place for participating.

Social Responsibility

The Thanksgiving Food Drive had a low response this year. The food was donated to Covenant House. Discussion ensued and it was concluded that low response likely due to fewer communications.

WebMaster / Web Admin

- a. Timing – while we will do our best to try, we cannot guarantee messages will be sent on the same day.

Please keep this in mind when sending your requests to the team.

- b. Frequency – timing will be further impacted by the number of messages that are in the “queue” and priorities change based on the nature of the email. As well, please note that we are limited to the number of messages we can send in a month (it is 36 based on our current number of subscribers and will change as our mailing list gets larger), so we may sometimes need to get creative about combining messages as time goes on.
- c. Editing – we would appreciate messages you send to us are ready to go. While we would love to do additional editing on messages, we cannot always manage this.
- d. Note that replies to any of the west rouge emails do not go to the school, they are sent to the parent volunteers sending out email. Nic will investigate changing the “reply to” to a “do-not-reply” format.
- e. New Registration confirmations – requests to be added to the West Rouge site require confirmation that the contact is a parent/guardian. Going forward, those emails will go to the Chair (Carol Foote) to verify.

Pizza Day

- a. Over \$5000 raised to date from Term 1 orders.
- b. The first pizza day is on Oct 19th and all the orders are in to Dominos, Mr Dairy.
- c. Healthy Option: There was a 50% uptake in orders for Veggies and cookies which was higher than expected. The frozen yogurt and special treat were eliminated this year due to excessive waste, messiness and too much sugar.
- d. Compared to other school, West Rouge is one of the few schools with options – not just pizza.

ECO

- a. ECO is coordinating with Social Responsibility as there is overlap in initiatives.
- b. ECO kick-off took place on Oct 13th
- c. It was noted that Garbage, Composting, Recycling bins and general mess around the Primary end always seems an issue as the Eco team work towards the Eco Audit to keep our school in Platinum standing.

The meeting was adjourned at: 8:37pm

Next Meeting - Nov 9, 2017 7:00pm

**West Rouge Junior Public School
Treasurers' Report -- August 1, 2016 to July 31, 2017**

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	2016-2017 YTD
Revenues													
Pizza Lunches			4,337.70				5,649.75		239.75	35.00			10,262.20
Less: Related Expenses			(402.91)	(195.96)	(913.83)	(518.27)	(412.96)	(1,214.37)	(755.13)	(866.75)	(1,134.27)	(451.65)	(6,866.10)
	-	-	3,934.79	(195.96)	(913.83)	(518.27)	5,236.79	(1,214.37)	(515.38)	(831.75)	(1,134.27)	(451.65)	3,396.10
Fun Fair *				728.00					100.00	200.00	31,168.05	155.00	32,351.05
Less: Fun Fair Expenses	(58.55)	(565.00)	(610.20)	(81.29)			(2,466.39)				(8,996.50)	(92.29)	(12,870.22)
	(58.55)	(565.00)	(610.20)	646.71	-	-	(2,466.39)	-	100.00	200.00	22,171.55	62.71	19,480.83
Spirit Wear			2,955.00	20.00	285.00				27.50				3,287.50
Less: Related Expenses			(3,025.07)	(39.55)									(3,064.62)
	-	-	(70.07)	(19.55)	285.00	-	-	-	27.50	-	-	-	222.88
Acorn Card Program				1,745.00	105.00								1,850.00
Less: Related Expenses				(75.00)	(1,206.84)								(1,281.84)
	-	-	-	1,670.00	(1,101.84)	-	-	-	-	-	-	-	568.16
Artisan Show				1,214.25									1,214.25
Less: Related Expenses													-
	-	-	-	1,214.25	-	-	-	-	-	-	-	-	1,214.25
WEco Initiatives					1,483.50		9.00	503.00					1,995.50
Less: Related Expenses					(75.00)	(230.32)			(1,689.68)				(1,995.00)
	-	-	-	-	1,408.50	(230.32)	9.00	503.00	(1,689.68)	-	-	-	0.50
Passive Fundraising		57.87					94.99		200.00				352.86
Total Revenue	(58.55)	(507.13)	3,254.52	3,315.45	(322.17)	(748.59)	2,874.39	(711.37)	(1,877.56)	(631.75)	21,037.28	(388.94)	25,235.58

Expenditures

													Committed	Unspent Commitment	
Classroom Discretionary Expenses			51.98	300.00	199.60	150.00	150.00	183.88			634.40	576.12	2,245.98	2,400.00	154.02
Trip Buses										1,920.00	2,824.40		4,744.40	4,400.00	(344.40)
Scientists in the School													3,776.00	3,776.00	624.00
Yearbook & Grad												1,133.28	1,133.28	1,200.00	66.72
School Technology				6,684.10									6,684.10	7,250.00	565.90
Smart Board													-	-	-
Ipads													-	-	-
wifi & laptops for smartboards													-	-	-
Dufflebag Theatre								847.50					847.50	800.00	(47.50)
Musical/Production - Annie					94.18					590.00	86.65	172.89	943.72	1,000.00	56.28
Lego Robotics					156.13		32.21						188.34	1,000.00	811.66
Aussie X							2,600.00						2,600.00	2,600.00	-
WEco Team													-	-	-
Health & Safety Workshop										58.56	25.00		83.56	150.00	66.44
Library Furniture													-	-	-
Book Club													-	-	-
WRJPS Tent													-	-	-
WRJPS Logo Decals				84.75									84.75	-	-
Skate Day hot chocolate													-	-	-
Instruments - Guitar club													-	-	-
Departing staff gifts													-	-	-
Funeral Family Donation													-	-	-
Gift for hospitalized student													-	-	-
New coffee/hot chocolate urn										174.00			174.00	174.00	-
Office supplies													-	-	-
Interest / Bank Charges			(3.36)						33.27				29.91	175.00	145.09
New Item													-	-	-
Total Expenses	0.00	0.00	48.62	7,068.85	449.91	150.00	2,782.21	1,031.38	33.27	2,742.56	7,346.45	1,882.29	23,535.54	25,549.00	2,098.21

SUMMARY	
Opening Cash Balance	29,459.04
Plus: Fundraising Proceeds	25,235.58
Less: Funds Expended	(23,535.54)
Bank Balance as at July 31/17	30,465.78
Plus: TDSB account	1000.00
Less: Uncashed cheques	(306.70)
Available Funds At July 31, 2017	31,159.08

Notes:
 **\$2271 of the 2014/2015 funfair amount belongs to the previous year but was received in the 2015 fiscal because of an error with the chase card machine in 2014.
 **\$104.45 of the 2017 funfair amount belongs in the previous year because of late cashed cheques & delayed leftover petty cash deposit.

* \$150 per x 16 teachers	
* \$400 per bus x 11 classes	
* \$200 per; 2/class	
WEco:	
Flower Pens:	52.00
Bake Sale:	537.00
Candy Canes:	598.18
Popcorn & Lemonade:	503.00
	<u>1690.18</u>
Fun Fair:	
(2016) M.Wagg - bake room	-58.55
Photo Booth	-565.00
Leftover petty cash	728.00
	<u>104.45</u>
TDSB:	
Sofi's	200.00
(donations, Ravine Auto	100.00
etc.) Remax - The Gears	200.00
Trish French	200.00
Oxford Learning	100.00
Kumon	100.00
Sherwin-Williams	100.00
	<u>1000.00</u>